

Regulations for the consideration of academic misconduct

Effective date

February 22, 2022

Objective

Definition and review of academic misconduct

Terms

NU

International Online Nairi University

The applicant of the complaint

Any individual who has filed a complaint of academic misconduct against an applicant or student.

Applicant

Any individual who has applied for admission to NU.

Student

Any individual who has completed and submitted an application for admission to the program/course and has been accepted into NU.

University employee

A NU representative responsible for investigating an alleged violation of the Rules, or with the authority to determine the penalty for violating the Rules, or both, as specified in the Disciplinary Procedures for Student Academic Misconduct.

Observer/Examiner

The person who watches the student or students during the exam and takes the exam.

Course Coordinator/Program Manager

This is the person responsible for the course/program. This may be a course teacher, a course supervisor, or another person who is entrusted with this responsibility.

Course paper

Any assignment, project, essay, exam, dissertation, or other assignment that contributes to the assessment of the student's progress on the course.

Fine

Punishment imposed by NU on an applicant or student after it has been established that the applicant or student has violated the Rules by committing academic or non-academic misconduct.

Deduction

Permanent revocation of permission to a student or applicant to participate in or attend a course or program at NU.

Suspension of the contract

Temporary revocation of permission for a student or entrant to study at a course or program or re-registration at a course or program at NU.

Rules

NU is a community of people dedicated to the pursuit of knowledge development, and as a place where there is freedom to teach and learn. We should all respect these principles when they are implemented by others and respect each other.

NU has the right to determine the conduct that constitutes an academic offense and to apply any disciplinary measures that it deems appropriate to address these offenses, within its own rules. Possible penalties may include various actions, ranging from lowering the grade for a certain course and ending with the cancellation of the issued student ID.

Nothing in these rules should prevent NU from referring an individual or a case to the appropriate law enforcement agency, or bringing legal action against an individual, when appropriate.

1. Academic offenses

Academic offenses include, but are not limited to, participating in or attempting to participate in the following activities:

- Falsification of information to obtain admission to NU
- Plagiarism
- Deception
- Collusion
- Unauthorized use of NU materials
- Misrepresentation and fraud
- Aiding another person in committing an academic offense

2. Definition of academic offenses

2.1 Falsification of information to obtain admission

Any applicant applying for admission who:

- misleads or helps another person or persons to falsify material facts in order to obtain admission, enrollment or academic benefits;
- commits or helps another person or persons to commit an action aimed at distorting the academic status of the applicant or the right to admission, enrollment or transfer credit;
- withholds records, transcripts, or other documents with the intent to gain an unfair academic advantage;
- or any other act of falsification or misrepresentation in the admission process that NU deems inappropriate;

Those guilty of falsifying information in order to obtain admission to NU may be subject to the penalties listed in paragraphs 3 "Fines" of these rules.

2.2 Plagiarism

Recognition and respect for intellectual property is considered the cornerstone of the development and acquisition of knowledge. Intellectual integrity requires recognition of the contributions of others, which is why NU insists on respecting intellectual property in science.

Plagiarism involves sending or presenting a term paper as if this term paper belongs to the student, although in fact this is not the case. Plagiarism is defined, but not limited to the following points:

- the submitted coursework was completed in whole or in part by an individual other than the person who submitted the work;
- all and/or part of the coursework was taken from another source without reference to the original author, publication, journal or Internet source;
- there are no references in whole and/or in parts of the submitted coursework, even though that a list of sources is provided;
- the course work was copied in whole or in part from an individual, from a textbook, a problem solving manual, the Internet and/or any other source;
- when paid or professional editors are used improperly. Students are encouraged to contact the person to whom their coursework is being submitted to discuss their plan to use the editor before submitting their coursework.

Any person found guilty of plagiarism may be punished in accordance with section 3.0 of these rules.

2.3 Fraud

Fraud includes, but is not limited to, the following items:

- submitting a proposed observer for approval under false pretenses. This includes, but is not limited to:
 - the name of your friend, relative, fellow student or colleague for approval;
 - providing false credentials, names, professions and addresses;
 - misrepresentation of other information related to the alleged observer;
- removal by any means of the exam or any part of the exam from the approved material;
- communication of the main content of any exam to classmates or other persons;
- in the course of writing an exam, receiving or attempting to obtain information from another student or other unauthorized source, providing or attempting to provide information to another student, or knowingly possessing, using or attempting to use any unauthorized materials and/or electronic devices;
- leaving answer documents open for viewing or attempting to read other students' exam papers;

- to represent or attempt to represent oneself as another person or to have or attempt to be represented by another person when taking an exam, preparing a course paper or other similar activity;
- to present in any course or study program without prior approval of all or a significant part of any course work for which credit has been received or which is presented in another course or program at NU or in another place;
- presentation within the framework of any course or training program of any course work (including laboratory results) containing a false statement (statements) intended to be perceived as fact (facts), or a link that has been fabricated;
- providing access to course materials or notes related to the subject of the course, or access to Internet sites during the time of the scheduled exam when the exam prohibits access to such materials.

Anyone found guilty of fraud will be punished in accordance with section 3.0 of these rules.

2.4 Collusion

Collusion involves two or more persons who, by agreement among themselves, prepare and present essentially the same or identical coursework, claiming that it is the work of only the one who presents it, without the prior permission of the person to whom the coursework is presented.

Anyone found guilty of conspiracy will be punished in accordance with section 3.0 of these rules.

2.5 Unauthorized use of NU materials

The intentional acquisition, sale, distribution, duplication, transfer or receipt of any educational materials, such as exams, tests, tests, assignments or laboratory results, from any source without the proper written consent of NU is a crime, except where license agreements allow otherwise.

Anyone found guilty of unauthorized use of NU materials in accordance with this policy will be punished in accordance with section 3.0 of these rules.

2.6 Misrepresentation and fraud

Intentional misrepresentation of material facts, awarding of a certificate, results of academic work, assessments or comments of a reviewer is an academic offense.

Forgery or falsification of academic records is a serious crime that can lead to expulsion and possible criminal prosecution.

In particular, the crime is:

- falsify or falsify academic performance, including, but not limited to, transcript, interim assessment report and/or final assessment report;
- create or submit a fake degree, certificate, or parchment and/or require the receipt of fake credentials presented as legitimate;
- assist another person in falsifying or falsifying an academic record or certificate.

Anyone found guilty of misrepresentation and fraud will be punished in accordance with section 3.0 of these rules.

2.7 Aiding another person in committing an academic offense

Assisting another person to commit any academic offense is the same offense. Any person found guilty of aiding another person in committing an academic offense may be subject to the penalties provided for in section 3.0 of these rules.

3. Fines

If it is determined that academic misconduct has occurred, NU will impose one or more of the following penalties:

- Rejection of an application for admission or enrollment.
- Rejection of the submitted coursework with or without the possibility of resending it.
- Reduction of the grade for the submitted coursework with the possibility of re-sending it or without it.
- Reduction of the grade or assignment of an unsatisfactory grade at the course with or without the possibility of re-submission.
- Suspension from the course/program for up to six months.*
- Deduction from NU.*
- Cancellation of the grade assigned for the completed course, with an unsatisfactory grade assigned for the course.*

- Cancellation of the issued NU student ID.*

* The punishment must be approved by the University President and Vice President.

All fines imposed in accordance with these rules will be indicated in the student's transcript when he is expelled.

4. Disciplinary procedures

In case of an allegation of academic misconduct, responsible persons should refer to the document entitled "Disciplinary procedures in relation to academic misconduct of students". NU has the right to make changes and adjustments to these disciplinary procedures from time to time.

5. Withdrawal of the course and/or program during disciplinary proceedings

The applicant or student has no right to withdraw from the course or program during disciplinary proceedings. If, at the end of the proceedings, it was decided not to bring charges of academic misconduct, and the student wishes to withdraw from the course or program, the withdrawal may be dated by the date of the beginning of the proceedings.

6. Appeals

The Applicant or Student has the right to appeal any punishment imposed in accordance with these NU Rules to the Student Academic Appeals Committee, following the procedures established by NU, set out in the rules entitled "Rules for Filing and Considering Student Appeals".