



Nairi Online University Rules

Rules for filing and considering student appeals

Effective date

February 22, 2022

Objective

Nairi University (University) strives for fairness in the application of rules and decisions that affect a student's academic career at the University. This policy and related procedures ensure a clear and structured approach to the consideration of all student applications.

Terms

NU

International Online Nairi University

The applicant of the appeal

The person filing the appeal. The appellant may be a Student or an authorized representative of the student.

Applicant

Any individual who has applied for admission to NU.

Course Coordinator/Program Manager

This is the person responsible for the course/program. This may be a course teacher, a course supervisor, or another person who is entrusted with this responsibility.

Fine

Punishment imposed by NU on an applicant or student after it has been established that the applicant or student has violated the Rules by committing academic or non-academic misconduct.

Procedural Grounds

Grounds for appeal based on University policies and procedures.

Substantial Grounds for appeal

Grounds for appeal, which are exclusively academic in nature. (for example, the grade was assigned based on other assessment standards other than those published for the course, etc.)

Student

Any individual who has completed and submitted an application for admission to the program/course and has been accepted into NU.

University employee

A NU representative responsible for investigating an alleged violation of the Rules, or with the authority to determine the penalty for violating the Rules, or both, as specified in the Disciplinary Procedures for Student Academic Misconduct.

Rules**1. Actions and decisions subject to appeal**

The applicant may appeal:

- on assignment of grades on substantive grounds;
- on assignment of grades on procedural grounds;
- on decisions on evaluation and cross-credit of disciplines;
- on the application of institutional rules and procedures that do not directly affect the assignment of an assessment. This appeal process does not apply to the rules and procedures in which the decision of the university employee is expressed as a final decision, or if the rules or procedure in question does not provide a direct provision for appealing the decision;
- on the imposition of penalties as a result of decisions taken in accordance with the Academic Rules regarding misconduct.

2. Grounds for appeal

The applicant wishing to appeal the decision must follow the procedures and file an appeal with the relevant university employee, set out in the relevant section of the Procedures for Filing Appeals against Academic Decisions of Students. If the appeal is sent incorrectly, the University employee who received the appeal must redirect the appeal to the appropriate University employee. In case of disagreement as to which procedures should be followed or which university employee should consider the appeal, the final decision is made by the Chairman of the Student Academic Appeal Committee.

The applicant is responsible for stating the grounds on which he bases his appeal. The University has the right to reject the appeal in a simplified manner if the Applicant does not state the grounds for appeal or does not comply with the relevant appeal procedure set out in the Student Appeal Procedures.

3. Deadlines for filing appeals

Deadlines for filing appeals in accordance with the Procedures for Filing Academic Appeals of Students are mandatory and must be observed. Failure by the applicant to submit an appeal within the established time limits leads to the fact that the applicant of the appeal is deprived of the right to appeal. The Chairman of the Student Academic Appeal Committee, the Dean (or an appointed person) or the head of the department (or an appointed person) may, at their own discretion, extend the period of consideration of the applicant's appeal, if they consider the extension appropriate in the circumstances.

In all cases, the deadline for filing any appeal begins from the moment when the applicant of the appeal first becomes aware of the decision he wishes to appeal. Notification of the decision sent to the Applicant by the University by electronic means (e-mail, e-mail, etc.), the period begins with five (5) working days from the date of creation of the electronic message.

4. Consultation

The University should consult with staff, faculty, or any other person who deems appropriate in the process of considering an application for an academic appeal.

5. Appeal results

5.1 Appeal of degree assignment

An appeal for a degree and a subsequent remark should lead to one of three possible outcomes:

- the rating remains the same;
- rating increased;
- the score will be lowered.

5.2 Appeal to cross-credit disciplines

Appealing the transfer loan decision should lead to one of two possible outcomes:

- the decision to cross-credit subjects remains the same;
- award of an additional transfer loan.

5.3 Appeal against the application of University Rules or Processes

An appeal against the application of the University's rules or processes should lead to one of three possible outcomes:

- the decision remains the same;
- the decision will be reversed;
- the solution will be different.

5.4 Appeal against the imposition of penalties in accordance with the Rules regarding Academic Misconduct of Students.

An appeal against the imposition of penalties in accordance with the Student Academic Misconduct Policy should lead to one of three possible outcomes:

- the punishment remains the same;
- the punishment is changed to less or more severe in nature;
- the fine is canceled.